



ERIC GARCETTI  
MAYOR

February 6, 2020

Honorable Members of the City Council  
c/o City Clerk  
Room 395, City Hall

Re: 2019 Urban Areas Security Initiative (UASI) Grant Award (Council File No. 19-0695)

Dear Honorable Members:

Transmitted herewith is a request to:

- Accept \$56,236,000 in U.S. Department of Homeland Security (DHS) Fiscal Year 2019 Urban Areas Security Initiative (FY19 UASI) grant funds on behalf of the Los Angeles/Long Beach Urban Area (LA/LB UA), for a performance period of September 1, 2019 to May 31, 2022;
- Authorize the City of Los Angeles Police Department (LAPD), Fire Department (LAFD), Emergency Management Department (EMD), Los Angeles World Airport (LAWA), and the Port of Los Angeles (PoLA) to execute approved projects using these funds;
- Authorize the Mayor's Office of Public Safety to execute a Memoranda of Agreement, subject to the approval of the City Attorney as to form, for the distribution of the FY19 UASI grant funds, for a term of up to 33 months with Los Angeles World Airport;
- Authorize the Mayor's Office of Public Safety to execute a Memoranda of Agreement, subject to the approval of the City Attorney as to form, for the distribution of the FY19 UASI grant funds, for a term of up to 33 months with Port of Los Angeles;
- Authorize the Mayor's Office of Public Safety to execute subrecipient contracts, subject to the approval of the City Attorney as to form, for the distribution of the

FY19 UASI grant funds, for a term of up to 33 months, with our partner jurisdictions, including, but not limited to, the County of Los Angeles and the City of Long Beach; and

- Authorize the Mayor's Office of Public Safety to use grant funding to support the management and administration of grant projects within the City of Los Angeles (City) and across the Urban Area.

This request is in accordance with Council File No. 19-0695, which authorized the Mayor's Office to apply for FY19 UASI funding on behalf of the LA/LB UA, and which instructed the City Administrative Officer (CAO) to report back on the necessary actions to accept the final award and implement the grant program.

### **Background**

The primary purpose of the UASI program is to provide financial assistance to dense urban areas with high concentrations of people, high-visibility targets, and critical infrastructure to help those areas improve their ability to prevent, protect against, respond to, and recover from threats or acts of terrorism. This financial assistance can be used to support the purchase of homeland security equipment, as well as the costs of planning, training, exercises, limited operational costs, and grant administration. DHS awards UASI funds by using a discretionary risk-based formula and assessing the effectiveness of each applicant's proposed solutions to address these risks.

The UASI grant program is overseen by the State Administrative Agency (SAA), which is the California Governor's Office of Emergency Services (Cal OES). The grant is then administered by the Mayor's Office of Public Safety, as designated by Cal OES, on behalf of the participating local area jurisdictions that comprise the LA/LB UA.

On April 12, 2019, DHS announced a FY19 UASI allocation of \$68,000,000 to the LA/LB UA. In accordance with federal grant guidelines, the SAA is allowed to retain up to 20% of the grant award to directly support the designated Urban Area in the state. In FY19, Cal OES retained approximately 17.3% of this award, totaling \$11,764,000. On September 26, 2019, the LA/LB UA received the formal award letter for its final allocation of \$56,236,000 (Attachment 1). There is no general fund match requirement for this grant.

### **Regional Funding Allocation Process**

The LA/LB UA funding allocation plan was developed with the participation of nearly 150 public safety stakeholders from 27 local jurisdictions including the City of Los Angeles, the County of Los Angeles, and the City of Long Beach. The development of the FY19 UASI application and focused strategic planning was further described in the FY19 UASI application transmittal (Council File No. 19-0695).

Final review and approval of projects, priorities and funding were made by an 18-member Urban Area Working Group and an 11-member Urban Area Approval Authority (Attachment 2). Both bodies are comprised of public safety, emergency management, critical infrastructure, and public health experts and leaders from across the region. The

City of Los Angeles is represented on these groups with eight members on the Working Group and four members on the Approval Authority.

### **Regional Homeland Security Funding Priorities**

At the end of the FY19 UASI funding allocation process, numerous jurisdictions, including the City of Los Angeles, received funding to implement the following four major homeland security focus areas, known as Investment Justifications (IJ):

#### **1. Strengthen interoperable and communications capabilities**

##### Outcome

- Continuing the development of regional interoperable communications systems

#### **2. Strengthen information sharing, collaboration capabilities, and law enforcement investigations**

##### Outcomes

- Continuing to link and enhance Urban Area criminal and intelligence systems together
- Increasing analytical capability to detect and disrupt terrorist activity across linked databases and intelligence systems
- Expanding Common Operational Platform Program capabilities to enhance information gathering, sharing, and incident management
- The procurement of equipment and training designed to enhance technological capabilities to support intelligence and criminal cases for the pursuit of terror networks and individuals
- Enhancing cyber collaboration capabilities by integrating and sharing the cyber threat intelligence across agencies
- Training for the intelligence community and Terrorism Liaison Officers (TLOs) across Urban Area jurisdictions
- Funding for analysts at the Joint Regional Intelligence Center (JRIC)

#### **3. Protection of critical infrastructure and key resources (limited to commercial airports and seaports)**

##### Outcomes

- Enhancing transportation systems and maritime security
- Procuring equipment, technologies, training, and exercises designed to improve security at critical infrastructure and to combat threats of high consequences including CBRNE
- Resiliency (continuity of operations)
  - Integrating critical sub-systems (e.g. power, key roads, water, communications) into overall critical infrastructure security plans and operations
- Operations and maintenance of Homeland Security Grant Program acquired systems

#### **4. Catastrophic incident planning response and recovery**

##### Outcomes

- Procuring equipment to enhance catastrophic incident response
- Catastrophic disaster response training & exercises
- Regional and interdisciplinary planning, training, and exercises to recover from catastrophic incidents
- Integrating regional logistics plans
- Regional volunteer planning and training
- Regional community outreach program

The final allocations resulted in the following: IJ1 (totaling \$43,916,668), IJ2 (totaling \$5,700,349), IJ3 (totaling \$1,326,989), IJ4 (totaling \$2,480,194). Five percent of the UASI award is allocated towards management and administration of the grant, totaling \$2,811,800.

Each focus area will be addressed through a package of discrete projects designed to further its goal. Although several jurisdictions were allotted funding to implement specific projects, all projects are designed to have a primarily regional, rather than local, impact.

### **City of Los Angeles Projects**

The City of Los Angeles received \$11,820,714 for FY19 UASI projects, not including the Mayor's office allocation for grant administration. In total, four City departments received funds for FY18 UASI projects:

- Emergency Management Department: \$125,229
- Fire Department: \$1,715,305
- Police Department: \$5,839,067
- Port of Los Angeles: \$3,465,113
- Los Angeles World Airport: \$676,000

The \$11,820,714 will fund some of the following City projects:

### **EMERGENCY MANAGEMENT DEPARTMENT**

#### EMD Annual Functional Exercise

In FY18 UASI, EMD received an allocation of \$125,229 for the purpose of developing and conducting the Emergency Operations Center (EOC) Functional Exercise (FE). The selected contractor, under the direction of, and in coordination with, the EMD's Training and Exercise Division, shall assist EMD in the planning, designing, development, and execution of an HSEEP-compliant FE, to include communication and coordination with City Department Operation Centers and other public, private and nonprofit sector agencies. The FE will provide an opportunity for the City of Los Angeles to practice its emergency operational response procedures in a major emergency.

### **LOS ANGELES FIRE DEPARTMENT**

#### Hazardous Materials (HazMat) and Urban Search and Rescue (USAR) Equipment

In FY19 UASI, the Los Angeles Fire Department (LAFD) received an allocation of \$120,200 for HazMat and USAR Equipment. HazMat and USAR equipment are part of a regional effort that has received funding in prior UASI grant cycles. The FY19 UASI funding will sustain the existing Hazmat and USAR teams' capability of responding and conducting recovery efforts in the event of catastrophic and all hazard incidents.

#### Joint Terrorism Task Force (JTTF)

In FY19 UASI, the LAFD received an allocation of \$190,000 for the Joint Terrorism Task Force. The investigators are assigned to the Domestic Terrorism Task Force of the Los Angeles JTTF Offices. The JTTF investigates fires and crime scenes that involve incendiary devices, eco-terrorism, potential criminal terrorist activity, and domestic and international terrorism. Investigators will document and collect evidence, and interrogate or interview suspects and witnesses in relation to domestic and international terrorism. The JTTF researches records and compiles all reports necessary to successfully conclude terrorism investigations; and obtains search warrants and files criminal complaints with the Los Angeles County District Attorney's Office and the U.S. Attorney's Office. The investigators also act as liaisons with the LAFD, FBI, and outside agencies in regards to potential criminal and terrorist activity. They assist field officers with terrorism activities and participate in continuing professional education. The JTTF Teams continue to work from the FBI Los Angeles Regional Office. They respond and service the seven counties of Southern California.

#### Los Angeles Fire Department Grant-Funded Positions

Authority is being requested to continue Position Authority Resolution for one grant-funded Los Angeles Fire Department Battalion Chief for the Regional Training Group, one grant-funded Captain-II for the Regional Training Group, and one grant-funded Captain-II for the Joint Regional Intelligence Center. All are funded through the FY19 UASI grant allocation.

### **LOS ANGELES POLICE DEPARTMENT**

#### LAPD Project 25 TDMA Radio System Upgrade (LMR)

In FY19 UASI, the Los Angeles Police Department (LAPD) received an allocation of \$4,775,555 to upgrade their Project 25 Time-Division Multiple Access (TDMA) Radio System. This allocation does not include the purchase of radios. Motorola Solutions will provide the functionality of their existing Motorola ASTRO 25 M-Core Radio System and to transition radio operations to a Project 25 Phase II compliant Trunking architecture. The system is sized to support the LAPD with EMS and administrative users from the LAFD. The technical implementation has been broken into three separate phases. The phased approach will allow the City to maintain a consistent long-term vision while keeping costs predictable. The first phase includes required upgrades and licenses for the City's existing master site, DSR site, and dispatch systems. The second phase includes implementation of four (4) 7/800MHz P25 TDMA simulcast cells within the City of Los Angeles. The four cells are designed to replace the existing Central, West, South, and Valley Cells. The City can start the process of migrating radio users off of the aging UHF conventional radio system. The third phase includes one (1) 7/800 MHz P25 TDMA simulcast cell within the City of Los Angeles. This single cell is designed to act as a city-wide overlay cell, and to supplement

coverage of the four (4) bureau cells and to act as a backup in the event of a bureau cell failure. An operational fourth phase has been included to provide the City of Los Angeles with the option for post warranty support services and system sustainability.

#### Personal Protective Equipment Training Unit

In FY19 UASI, the Los Angeles Police Department (LAPD) received an allocation of \$301,986 for their personal protective equipment training unit. The project provides CBRNE certifications/re-certifications for the Operational Area and greater southern California area. The project trained 4,000 students in 2011 and over 20,000 students since its inception. Many of the trained personnel from 2011 now have expired equipment that needs to be replaced (the Gas mask filters have a 5-year shelf life). Completing this project will allow the Operational Area to continue to develop and sustain core capabilities to prevent, protect, and respond to a CBRNE incident through certification and re-certification CBRNE training.

### **PORT OF LOS ANGELES POLICE DEPARTMENT**

#### Radio System Upgrades

In FY19, the Port of Los Angeles (POLA) received an allocation of \$3,465,113 to upgrade their existing Public Safety radio system to support the same P25 Trunking Radio platform in use throughout the region. This project will bring a mission critical, best-in-class trunking radio system to the Port of Los Angeles and will provide a communication platform that provides direct connection and interoperability with neighboring agencies throughout the county.

### **Fiscal Year 2019 UASI Jurisdictional Resource Allocations**

The following outline provides a summary of the distribution of the FY19 UASI grant funds by jurisdiction. As with previous UASI grants, the City will execute contracts with each of these recipients to formally distribute the grant funds and memorialize approved expenditure plans.

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<b>Department / Jurisdiction</b>	<b>FY19 UASI Allocation</b>
<b><u>City of Los Angeles</u></b>	
Emergency Management Department	\$125,229
Fire Department	\$1,715,305
Police Department	\$5,839,067
Grant Management & Administration	\$2,721,800
<b>Total General Fund Departments</b>	<b>\$10,401,401</b>
Port of Los Angeles	\$3,465,113
Los Angeles World Airport	\$676,000
<b>Total Proprietary Departments</b>	<b>\$4,141,113</b>
<b>Total City of Los Angeles</b>	<b>\$14,542,514</b>
<b><u>Partner Cities</u></b>	
City of Burbank	\$29,116
City of Glendale	\$25,000
City of Inglewood	\$22,500
City of Long Beach	\$1,184,315
City of Monterey Park	\$42,451
City of Pasadena	\$118,652
City of San Fernando	\$38,060
City of Santa Monica	\$48,800
County of Los Angeles	\$5,184,592
<b>Total Partner Cities</b>	<b>\$6,693,486</b>
<b><u>JPA</u></b>	
LA-RICS	\$35,000,000
<b>Total JPA</b>	<b>\$35,000,000</b>
<b><i>Total FY19 UASI</i></b>	<b><i>\$56,236,000</i></b>

For nearly every project and program funded under this grant, the ultimate success and viability of the overall effort depends upon several jurisdictions, including the City of Los Angeles, receiving funds and applying them towards the four common goals described as IJs. The Cal OES approved FY19 Budget (Attachment 3) details the specific projects, funding amounts, and recipient partner jurisdictions associated with implementing these four focus areas. Attachment 4 is a subset of the Cal OES approved FY19 Budget showing only City of Los Angeles line items.

### **UASI Management and Administration**

DHS guidelines allow up to 5% of the total award – \$2,811,800<sup>1</sup> in FY19 UASI – to be used in support of the management and administration (M&A) of grant-funded programs. The Mayor's Office is the designated administrator and fiscal agent for UASI grant administration on behalf of the Urban Area, and is responsible for fiscal and program management for all of the UASI grant-funded projects allocated to these entities.

Management and administration costs fall into three categories:

#### Salaries and Benefits: \$2,421,800

The majority of staff costs are for salary and fringe benefits for the Mayor's Office UASI grant, contract and fiscal management teams (Attachment 5). Grant specialist duties and responsibilities include all grant monitoring and reporting, grant guideline compliance, coordination and communication with DHS, Cal OES, and grant sub-recipients, and general project and program management. Fiscal specialists ensure the timely, accurate, and appropriate execution of all grant expenditures, reimbursements, and fund draw-downs, as well as preparing and maintaining all necessary documentation to ensure compliance with accepted auditing standards. The majority of staff costs will be incurred in the next and subsequent fiscal years.

To improve our ability to promptly implement projects and expend funds, the Mayor's Office will use M&A funds to support the salary of a City Attorney, whose responsibilities include working with the contract team in drafting, approving, and executing all contracts associated with this grant. For FY19-20 the City Attorney's salary will be supported by FY17 and FY18 UASI; therefore, the Mayor's Office is not seeking appropriations to support the City Attorney's salary during FY19-20 using FY19 UASI funding.

Additionally, the City of Long Beach, as a core city partner of the Los Angeles/Long Beach UASI, is receiving a portion of the M&A allocation (\$90,000) to support its personnel costs managing UASI grant-funded projects.

#### Administrative Expenses: \$200,000

The projected amount for administrative expenses to be used within the grant performance period includes purchasing office supplies for approximately \$100,000, and travel for approximately \$100,000. These travel expenses will support both Mayor's staff and various Urban Area representatives traveling to Cal OES and DHS sponsored conferences and planning workshops. Examples include the annual National Homeland Security Conference, Cal OES sponsored meetings and workshops, and other applicable trainings.

#### Contract Services: \$100,000

Temporary Employment Agency (\$100,000)

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<sup>1</sup> On page 7 of this report in the Jurisdictional Resource Allocation Chart, M&A for the City of Los Angeles is reported as \$2,721,800. The additional \$90,000 in M&A is reflected on the chart in the City of Long Beach's FY19 UASI Allocation. This amounts to a total M&A allocation of \$2,811,800, or 5% of the grant.



Authority is requested to contract with a temporary employment agency to assist the Mayor's Office grant, contract or fiscal specialists to ensure the timely, accurate, and appropriate execution of all grant expenditures, reimbursements, and fund draw-downs, as well as preparing and maintaining all necessary documentation to ensure compliance with accepted grant and city standards.

#### Program Management

The preceding information is provided largely for context, illustrating the complexity of managing this large program, rather than for council action. As the majority of management and administrative salary costs will occur in FY20-21 and subsequent fiscal years, future transmittals will detail the necessary salary account transfers related to these activities.

#### **Fiscal Year 2019 UASI Grant Cash Flow**

The California Governor's Office of Emergency Services allows the City, as fiscal agent for the Urban Area, to request funds up to 120 days prior to an eligible expenditure.

#### **Fiscal Year 2019 UASI Performance Period**

The FY19 UASI grant has an overall performance period of September 1, 2019 to May 31, 2022. Therefore, the acceptance of the grant, the recommendation to adopt the FY19 UASI budget and the authorization to enter into certain contracts, is accompanied with the request to include retroactive approval of grant-funded activities that occurred with the grant performance period but prior to the Council adoption of the recommendations set forth in this report.

In addition, in consideration of the large number of programs to be managed and the length and complexity of the City's stringent procurement policies, the Mayor's Office, working with impacted General Managers and the City Attorney's Office, requests authority to:

- Prepare and release Requests for Proposals (RFPs), or perform other procurement processes as required, for FY19 UASI grant projects;
- Evaluate responses from contractors, as determined by the relevant procurement process; and
- Negotiate and execute contracts subject to the approval of the City Attorney.

Attachment 6 lists those budgeted projects for which service contracts are anticipated. In the absence of the specific procurement authorities listed above, the City would place itself at substantial risk of failing to execute all FY19 UASI grant-funded homeland security projects in a timely manner.

It is therefore requested that the City Council:

1. **Authorize** the Mayor, or his designee, to:
  - a. **Accept** on behalf of the City and the Los Angeles/Long Beach Urban Area, the Fiscal Year 2019 Urban Areas Security Initiative Grant in the amount of \$56,236,000 from the California Governor's Office of Emergency Services, for a performance period of September 1, 2019 to May 31, 2022;
  - b. **Submit** to the grantor on behalf of the City and the Los Angeles/Long Beach Urban Area, requests for drawdown of funds for payment or reimbursements of City and partner jurisdiction funds expended for approved grant purposes;
  - c. **Execute** a Memoranda of Agreement, subject to the approval of the City Attorney as to form, for the distribution of the FY19 UASI grant funds, for a term of 33 months with the Port of Los Angeles (POLA), consistent with the approved grant budgets;
  - d. **Execute** a Memoranda of Agreement, subject to the approval of the City Attorney as to form, for the distribution of the FY19 UASI grant funds, for a term of 33 months with the Los Angeles World Airport (LAWA), consistent with the approved grant budgets;
  - e. **Execute** subrecipient contracts, subject to the approval of the City Attorney as to form, for the distribution of the FY19 UASI grant funds, for a term of up to 33 months within the applicable performance period with the Los Angeles/Long Beach Urban Area partner jurisdictions including: Burbank, Glendale, Inglewood, Long Beach, Monterey Park, Pasadena, San Fernando, Santa Monica, and County of Los Angeles consistent with the approved grant budgets and in accordance with the Proforma Agreement attached to this transmittal (Attachment 7);
  - f. With the assistance of General Managers of affected City Departments, to release Requests for Proposals, evaluate proposals, and negotiate contracts for the purchase of approved equipment, training, exercise, and planning items, including consulting services, as detailed in the attached FY19 UASI budget;
  - g. **Execute** on behalf of the City, the contracts referenced in Attachment 6 for a term of up to 33 months within the applicable performance period, subject to the approval of the City Attorney as to form;
  - h. **Negotiate** and execute a contract with a vendor to assist the Mayor's Office grant, contract or fiscal team, for a term up to 24 months, within the

grant performance period, in an amount not to exceed \$100,000, subject to the approval of the City Attorney as to form; and

- i. **Receive**, deposit into, and disburse from a new FY19 UASI Homeland Security Grant Fund, the grant funds from the FY19 UASI grant award.
2. **Authorize** Position Authority Resolution for three grant-funded sworn positions for the Los Angeles Fire Department for Fiscal Year 21-22, one for the Joint Regional Intelligence Center and two for the Regional Training Group:

<u>Quantity</u>	<u>Class Code</u>	<u>Class Title</u>
2	2142-2	Captain-II
1	2152	Battalion Chief
3. **Authorize** the Controller to establish a new interest-bearing fund entitled "FY19 UASI Homeland Security Grant Fund" and create a receivable in the Fund in the amount of \$56,236,000 for the FY19 UASI grant;
4. **Authorize** the Controller to expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Public Safety to reimburse City departments and the Los Angeles/Long Beach Urban Area participants for approved FY19 UASI Homeland Security grant purchases;
5. **Authorize** the Controller to transfer funds between appropriation accounts upon request by the Mayor, pursuant to modifications of the grant approved by the grantor; and
6. Adopt the attached FY19 UASI Grant Budget (Attachment 3) and authorize the Mayor to create new appropriation accounts within the new FY19 UASI Homeland Security Grant Fund No. XXX for the FY19 UASI Grant, as follows:

Appropriation Acct. No.	Account Name	Amount
46S138	LAFD	\$1,080,128.35
46S299	Reimbursement of General Fund Costs	\$287,871.65
46S668	Partner Jurisdictions	\$6,693,486
46S904	LAWA Grant Allocation	\$676,000
46S935	EMD Grant Allocation	\$125,229
46S938	LAFD Grant Allocation	\$347,305
46S942	Port of Los Angeles	\$3,465,113
46S946	Grant Management & Administration	\$2,721,800
46R950	LA/LB Region	\$35,000,000
46S970	LAPD Grant Allocation	<u>\$5,839,067</u>
	<b>TOTAL:</b>	<b>\$56,236,000</b>

7. Transfer appropriations from FY19 UASI Homeland Security Grant Fund No. XXX, Department 46, to the General Fund to reimburse the General Fund for FY19 UASI as follows:

**Transfer from:**

Fund/Dept	Account No.	Account Name	Amount
XXX/46	46S138	LAFD	<u>\$1,080,128.35</u>
<b>Total</b>			<b>\$985,176.35</b>

**Transfer to:**

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001012	Salary, Sworn	\$412,128.35
100/38	001098	Sworn Overtime	<u>\$668,000.00</u>
<b>Total</b>			<b>\$1,080,128.35</b>

8. **Authorize** the Controller to transfer up to \$287,871.65 from Fund No. XXX, Account No. 46S299 to the General Fund, Department No. 38, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits.
9. **Authorize** the Controller to transfer cash from Fund XXX/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office of Public Safety; and
10. **Authorize** the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the CAO, and authorize the Controller to implement the instructions.

Sincerely,



ERIC GARCETTI  
Mayor

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**Attachments**

- 1 Award Letter
- 2 UASI Working Group and Approval Authority Membership Lists
- 3 Approved FY19 UASI Budget - All Recipients
- 4 Approved FY19 UASI Budget - Los Angeles City Only
- 5 City of Los Angeles Management and Administration Staff
- 6 List of Anticipated Contracts
- 7 Subrecipient Proforma Agreement